|  |  |  |
| --- | --- | --- |
| **AFRICAN UNION** | A logo with a map in the middle  AI-generated content may be incorrect. | **UNION AFRICAINE** |
|  | **UNIÃO AFRICANA** |
| **UMOJA WA AFRIKA** | **UNIÓN AFRICANA** |

|  |
| --- |
| **AFRICA THINK TANK PLATFORM (ATTP) PROJECT CALL FOR PROPOSALS** |
| **PLATEFORME AFRICAINE DES THINK TANKS (ATTP) APPEL À PROPOSITIONS** |

|  |
| --- |
| **ATTP Call for Proposals Consortium Application Form** |
| **Formulaire de candidature pour les consortiums - Appel à propositions ATTP** |

|  |
| --- |
| **Instructions for Completing the Call for Proposals Application Form** |
| **Instructions pour remplir le formulaire de candidature de l'appel à propositions** |

|  |
| --- |
| Before filling out this application form, please carefully read the following instructions.   1. Familiarize yourself with all sections of the form before starting. 2. Provide clear, concise, and accurate information. 3. Adhere to all word limits and formatting guidelines specified in the form. 4. Ensure all required documents are attached (see Section VIII for details). 5. For any questions or clarifications, contact the ATTP Secretariat: [attpinfo@africanunion.org](mailto:attpinfo@africanunion.org).   Once you have reviewed the instructions, proceed to complete the form below. |
| Avant de remplir ce formulaire de candidature, veuillez lire attentivement les instructions suivantes:   1. Familiarisez-vous avec toutes les sections du formulaire avant de commencer. 2. Fournissez des informations claires, concises et exactes. 3. Respectez toutes les limites de mots et les consignes de format spécifiées dans le formulaire. 4. Assurez-vous que tous les documents requis sont joints (voir la Section VIII pour les détails). 5. Pour toute question ou clarification, contactez le Secrétariat de l'ATTP: [attpinfo@africanunion.org](mailto:attpinfo@africanunion.org).   Une fois que vous avez pris connaissance des instructions, procédez à la complétion du formulaire ci-dessous. |

1. **General Instructions**
2. **Read the Form Thoroughly**: Familiarize yourself with all sections of the application form before completing it.
3. **Use Clear and Concise Language**: Ensure all responses are clear, concise, and within the specified word limits.
4. **Fill in the Spaces Provided**: All responses must be entered directly into the spaces provided in the form. Please do not leave any section blank unless it is explicitly marked as optional.
5. **Follow Formatting Guidelines**:
   * Use bullet points or numbered lists where applicable.
   * Avoid excessive technical jargon unless required.
6. **Provide Accurate Information**:
   * Double-check all data, such as legal registration numbers, years of establishment, and contact details.
   * Ensure that all provided information is up-to-date and verifiable.
7. **Attach Required Documents**:
   * Ensure all required attachments are prepared and included (see Section VIII for details).
   * Use the provided templates for CVs, Work Plan, Budget, and Past Research and Engagement Experience.
8. **Section-Specific Instructions**
9. **Section I: Basic Information**
   * Provide complete and accurate details for the lead think tank and all member think tanks.
   * Ensure that each key contact person’s information (name, position, email, and phone) is included for all think tanks.
   * Add additional sections if your consortium has more than three member think tanks.
10. **Section II: Vision**
    * Clearly articulate the consortium’s vision and goals (up to 300 words).
    * Ensure your response aligns with the African Union’s Agenda 2063 regional integration priorities.
11. **Section III: Thematic Areas and Research Topics**
    * Specify all thematic areas covered by the consortium. Note that there are six thematic areas as follows:
      + Economic transformation and governance,
      + Climate change,
      + Food security,
      + Regional trade,
      + Human capital, and
      + Digitalization
    * For each thematic area selected:
      + Provide a detailed description of the research topic, rationale, objectives, outcomes, and methodology.
      + Ensure the word limits for each subsection are adhered to.
      + Highlight cross-border relevance and gender inclusivity in research design.
      + Add more sections if your consortium covers more than three thematic areas.
12. **Section IV: Institutional Capacity Building**
    * Identify and describe institutional capacity weaknesses (up to 400 words).
    * Provide detailed strategies for capacity building and sustainability (up to 1200 words).
    * Include specific activities for each think tank and describe collaboration mechanisms.
13. **Section V: Project Timeline**
    * Provide a detailed description of first-year activities (up to 800 words).
    * Use the provided template to create a Gantt chart or project timeline to visualize tasks, durations, and milestones.
14. **Section VI: Key Personnel and Operational Systems**
    * Ensure all personnel details are accurate and complete.
    * Attach CVs for the Consortium Coordinator, Deputy Coordinator, and top two researchers from each think tank.
    * Summarize the consortium’s technical capacity, monitoring and evaluation systems, and financial management expertise.
15. **Section VII: Budget**
    * Prepare a detailed budget using the provided Work Plan and Budget Template.
    * Ensure the grant amount requested for each year and for each think tank does not exceed 30% of the respective think tank’s annual operating budget.
16. **Section VIII: Required Attachments**
    * Confirm that all required documents are included:
      + Legal registration documents
      + Strategic plans
      + Audited financial reports (up to three years)
      + Profiles of all think tanks
      + Signed Commitment Letter
      + CVs of key personnel
      + Past research and engagement experience
    * Use the checklist provided in the application form to verify the completeness of your submission.
17. **Additional Notes**
18. **Consortium Composition**:
    * A consortium must include 3–5 think tanks, inclusive of the lead think tank.
    * Ensure all consortium members are aware of their roles and responsibilities.
19. **Submission Deadline**:
    * Take note of the submission deadline and ensure all sections and attachments are completed before then.
20. **Review and Proofread**:
    * Review the completed application for errors, missing information, or inconsistencies before submission.
21. **Instructions Générales**
22. **Lire Attentivement le Formulaire**: Familiarisez-vous avec toutes les sections du formulaire de candidature avant de le remplir.
23. **Utiliser un Langage Clair et Concis**: Assurez-vous que toutes les réponses soient claires, concises et respectent les limites de mots spécifiées.
24. **Remplir les Espaces Prévus**: Toutes les réponses doivent être saisies directement dans les espaces prévus dans le formulaire. Veuillez ne laisser aucune section vide, sauf si elle est explicitement marquée comme optionnelle.
25. **Respecter les Consignes de Formatage**:
    * Utilisez des listes à puces ou numérotées lorsque cela est applicable.
    * Évitez un jargon technique excessif sauf si cela est requis.
26. **Fournir des Informations Exactes**:
    * Vérifiez toutes les données, telles que les numéros d'enregistrement légal, les années de création et les coordonnées.
    * Assurez-vous que toutes les informations fournies sont à jour et vérifiables.
27. **Joindre les Documents Requis**:
    * Assurez-vous que tous les documents requis sont préparés et inclus (voir la Section VIII pour les détails).
    * Utilisez les modèles fournis pour les CV, le plan de travail, le budget et les expériences passées en matière de recherche et d'engagement.
28. **Instructions Spécifiques aux Sections**
29. **Section I: Informations de Base**
    * Fournissez des détails complets et précis pour le think tank principal et tous les think tanks membres.
    * Assurez-vous que les informations de chaque personne de contact clé (nom, poste, email et téléphone) sont incluses pour tous les think tanks.
    * Ajoutez des sections supplémentaires si votre consortium comprend plus de trois think tanks membres.
30. **Section II: Vision**
    * Articulez clairement la vision et les objectifs du consortium (jusqu'à 300 mots).
    * Assurez-vous que votre réponse s'aligne avec les priorités de l'intégration régionale de l'Agenda 2063 de l'Union Africaine.
31. **Section III: Domaines Thématiques et Sujets de Recherche**
    * Indiquez tous les domaines thématiques couverts par le consortium. Notez qu'il y a six domaines thématiques comme suit:
      + Transformation économique et gouvernance,
      + Changement climatique,
      + Sécurité alimentaire,
      + Commerce régional,
      + Capital humain, et
      + Digitalisation

• Pour chaque domaine thématique sélectionné:

* + - Fournissez une description détaillée du sujet de recherche, de la justification, des objectifs, des résultats attendus et de la méthodologie.
    - Respectez les limites de mots pour chaque sous-section.
    - Mettez en avant la pertinence transfrontalière et l'inclusivité de genre dans la conception de la recherche.
    - Ajoutez des sections supplémentaires si votre consortium couvre plus de trois domaines thématiques.

1. **Section IV: Renforcement des Capacités Institutionnelles**
   * Identifiez et décrivez les faiblesses en matière de capacités institutionnelles (jusqu'à 400 mots).
   * Fournissez des stratégies détaillées pour le renforcement des capacités et la durabilité (jusqu'à 1200 mots).
   * Incluez des activités spécifiques pour chaque think tank et décrivez les mécanismes de collaboration.
2. **Section V: Chronogramme du Projet**
   * Fournissez une description détaillée des activités de la première année (jusqu'à 800 mots).
   * Utilisez le modèle fourni pour créer un diagramme de Gantt ou un calendrier de projet afin de visualiser les tâches, les durées et les jalons.
3. **Section VI: Personnel Clé et Systèmes Opérationnels**
   * Assurez-vous que tous les détails du personnel sont exacts et complets.
   * Joignez les CV du Coordinateur du Consortium, du Coordinateur Adjoint et des deux principaux chercheurs de chaque think tank.
   * Résumez la capacité technique du consortium, les systèmes de suivi et d'évaluation, ainsi que l'expertise en gestion financière.
4. **Section VII: Budget**
   * Préparez un budget détaillé en utilisant le modèle de Plan de Travail et de Budget fourni.
   * Assurez-vous que le montant de la subvention demandé pour chaque année et pour chaque think tank ne dépasse pas 30 % du budget annuel opérationnel du think tank respectif.
5. **Section VIII: Documents Requis**
   * Confirmez que tous les documents requis sont inclus:
     + Documents d'enregistrement legal
     + Plans stratégiques
     + Rapports financiers audités (jusqu'à trois ans)
     + Profils de tous les think tanks
     + Lettre d'engagement signee
     + CV du personnel clé
     + Expériences passées en matière de recherche et d'engagement
   * Utilisez la liste de vérification fournie dans le formulaire de candidature pour vérifier l'exhaustivité de votre soumission.
6. **Notes Supplémentaires**
7. **Composition du Consortium**:
   * Un consortium doit inclure 3 à 5 think tanks, y compris le think tank principal.
   * Assurez-vous que tous les membres du consortium sont conscients de leurs rôles et responsabilités.
8. **Date Limite de Soumission**:
   * Prenez note de la date limite de soumission et assurez-vous que toutes les sections et pièces jointes sont complétées avant cette date.
9. **Révision et Relecture**:
   * Relisez le formulaire complété pour détecter les erreurs, les informations manquantes ou les incohérences avant de le soumettre.

| **ATTP Consortium Application Form** | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Consortium Full Name*** |  | | | | | | | | | |
| **I.             BASIC INFORMATION** | | | | | | | | | | |
| ***1. Lead applicant Think Tank (Think Tank Full Name)*** |  | | | | | | | | | |
| Year Established |  | | | | | | | | | |
| Location (City, Country) |  | | | | | | | | | |
| Legal Registration Number |  | | | | | | | | | |
| Number of Full-time staff |  | | | | | | | | | |
| Key Contact person: |  | | | | | | | | | |
| * Name: |  | | | | | | | | | |
| * Position: |  | | | | | | | | | |
| * Email: |  | | | | | | | | | |
| * Phone: |  | | | | | | | | | |
| ***2. Member Thank Tank 1 (Think Tank Full Name)*** |  | | | | | | | | | |
| Year Established |  | | | | | | | | | |
| Location (City, Country) |  | | | | | | | | | |
| Legal Registration Number |  | | | | | | | | | |
| Number of Full-time staff |  | | | | | | | | | |
| Key Contact person: |  | | | | | | | | | |
| * Name: |  | | | | | | | | | |
| * Position: |  | | | | | | | | | |
| * Email: |  | | | | | | | | | |
| * Phone: |  | | | | | | | | | |
| ***3. Member Thank Tank 2 (Think Tank Full Name)*** |  | | | | | | | | | |
| Year Established |  | | | | | | | | | |
| Location (City, Country) |  | | | | | | | | | |
| Legal Registration Number |  | | | | | | | | | |
| Number of Full-time staff |  | | | | | | | | | |
| Key Contact person: |  | | | | | | | | | |
| * Name: |  | | | | | | | | | |
| * Position: |  | | | | | | | | | |
| * Email: |  | | | | | | | | | |
| * Phone: |  | | | | | | | | | |
| ***4. Member Thank Tank 3 (Think Tank Full Name)*** |  | | | | | | | | | |
| Year Established |  | | | | | | | | | |
| Location (City, Country) |  | | | | | | | | | |
| Legal Registration Number |  | | | | | | | | | |
| Number of Full-time staff |  | | | | | | | | | |
| Key Contact person: |  | | | | | | | | | |
| * Name: |  | | | | | | | | | |
| * Position: |  | | | | | | | | | |
| * Email: |  | | | | | | | | | |
| * Phone: |  | | | | | | | | | |
| *Note:* *A consortium may comprise 3-5 think tanks (inclusive of the lead think tank). Add more sections for each member think tank if there are more than three think tanks.* | | | | | | | | | | |
| **II.            VISION** | | | | | | | | | | |
| *1.* ***Consortium vision and goals (up to 300 words)***  *Describe the vision and goals of the consortium.* |  | | | | | | | | | |
| *2.* ***Contribution to regional integration priorities under Agenda 2063 (up to 300 words)*** *Clearly outline how the consortium’s proposed research and activities contribute to the* [*African Union’s Agenda 2063*](https://au.int/en/agenda2063/overview)*’s regional integration priorities.* |  | | | | | | | | | |
| **III.           THEMATIC AREAS and RESEARCH TOPIC(S)** | | | | | | | | | | |
| *(Add more sections for additional thematic areas and research topics)* | | | | | | | | | | |
| *1.* ***Specify all thematic areas covered by the Consortium*** *(List all thematic areas covered by the Consortium)* |  | | | | | | | | | |
| ***2a. THEMATIC AREA 1***  *(Name the Thematic Area Selected)* |  | | | | | | | | | |
| ***(i) Research Topic (up to 600 words in total)*** | Present a detailed account of the proposed research topic and the intended outcome and impact by answering the questions below. Multidisciplinary and intradisciplinary approaches are encouraged and allowed through this program. | | | | | | | | | |
| ***Research Topic*** *Specify research topic.* |  | | | | | | | | | |
| ***Think Tanks Engaged*** *List all think tanks in the consortium engaged in this research topic.* |  | | | | | | | | | |
| ***Rationale for Selection and Cross-border Relevance*** *Describe the rationale for selecting the proposed research topic and the policy/economic challenge in Africa being addressed by the proposed research. Explain the relevance of the proposed research for multiple countries in Africa.* |  | | | | | | | | | |
| ***Research Objective*** *Provide a very short and concise outline of the objectives under this research topic.* |  | | | | | | | | | |
| ***Intended Outcomes and Impact*** *Describe the intended outcomes and impact of the proposed research, including the potential for cross-border policy impacts.* |  | | | | | | | | | |
| ***Research Questions*** *List the research questions targeted under the proposed research topic.* |  | | | | | | | | | |
| ***Research Approach*** *Summarize the research methodology and approach.* |  | | | | | | | | | |
| ***(ii) Research Activities*** | Describe the proposed research activities to be conducted under this thematic area by answering the questions below. | | | | | | | | | |
| ***Producing Relevant, Good Quality, and Collaborative Policy Research on Continental Priorities (up to 300 words)*** *Describe activities to be undertaken to produce high-quality, collaborative research that addresses critical gaps in the policy cycle, including design, implementation, evaluation, and feedback. Identify mechanisms to enhance research quality and relevance, including existing quality assurance processes and partnerships. Highlight a gender-inclusive approach in research design, analysis, and reporting.* |  | | | | | | | | | |
| ***Developing and Implementing Activities for Effective Policy Engagement and Influence Regionally and Nationally (up to 300 words)*** *Detail plans for enhancing effective policy engagement to influence policy formulation, implementation and adoption regionally and nationally and for strengthening dissemination of research (e.g., through publications, presentations, and policy interactions) to improve policy uptake by stakeholders. Address the importance of clear communication and impactful findings.* |  | | | | | | | | | |
| ***Collaboration Mechanisms and Role of Different Think Tanks (up to 300 words)*** *Describe the collaboration mechanisms and the role of different consortium members engaged in this research topic.* |  | | | | | | | | | |
| ***2b. THEMATIC AREA 2 (Name the Thematic Area Selected)*** |  | | | | | | | | | |
| ***(i) Research Topic (up to 600 words in total)*** | Present a detailed account of the proposed research topic and the intended outcome and impact by answering the questions below. Multidisciplinary and intradisciplinary approaches are encouraged and allowed through this program. | | | | | | | | | |
| ***Research Topic*** *Specify research topic.* |  | | | | | | | | | |
| ***Think Tanks Engaged*** *List all think tanks in the consortium engaged in this research topic.* |  | | | | | | | | | |
| ***Rationale for Selection and Cross-border Relevance*** *Describe the rationale for selecting the proposed research topic and the policy/economic challenge in Africa being addressed by the proposed research. Explain the relevance of the proposed research for multiple countries in Africa.* |  | | | | | | | | | |
| ***Research Objective*** *Provide a very short and concise outline of the objectives under this research topic.* |  | | | | | | | | | |
| ***Intended Outcomes and Impact*** *Describe the intended outcomes and impact of the proposed research, including the potential for cross-border policy impacts.* |  | | | | | | | | | |
| ***Research Questions*** *List the research questions targeted under the proposed research topic.* |  | | | | | | | | | |
| ***Research Approach*** *Summarize the research methodology and approach.* |  | | | | | | | | | |
| ***(ii) Research Activities*** | Describe the proposed research activities to be conducted under this thematic area by answering the questions below. | | | | | | | | | |
| ***Producing Relevant, Good Quality, and Collaborative Policy Research on Continental Priorities (up to 300 words)*** *Describe activities to be undertaken to produce high-quality, collaborative research that addresses critical gaps in the policy cycle, including design, implementation, evaluation, and feedback. Identify mechanisms to enhance research quality and relevance, including existing quality assurance processes and partnerships. Highlight a gender-inclusive approach in research design, analysis, and reporting.* |  | | | | | | | | | |
| ***Developing and Implementing Activities for Effective Policy Engagement and Influence Regionally and Nationally (up to 300 words)*** *Detail plans for enhancing effective policy engagement to influence policy formulation, implementation and adoption regionally and nationally and for strengthening dissemination of research (e.g., through publications, presentations, and policy interactions) to improve policy uptake by stakeholders. Address the importance of clear communication and impactful findings.* |  | | | | | | | | | |
| ***Collaboration Mechanisms and Role of Different Think Tanks (up to 300 words)*** *Describe the collaboration mechanisms and the role of different consortium members engaged in this research topic.* |  | | | | | | | | | |
| ***2c. THEMATIC AREA 3 (Name the Thematic Area Selected)*** |  | | | | | | | | | |
| ***(i) Research Topic (up to 600 words in total)*** | Present a detailed account of the proposed research topic and the intended outcome and impact by answering the questions below. Multidisciplinary and intradisciplinary approaches are encouraged and allowed through this program. | | | | | | | | | |
| ***Research Topic*** *Specify research topic.* |  | | | | | | | | | |
| ***Think Tanks Engaged*** *List all think tanks in the consortium engaged in this research topic.* |  | | | | | | | | | |
| ***Rationale for Selection and Cross-border Relevance*** *Describe the rationale for selecting the proposed research topic and the policy/economic challenge in Africa being addressed by the proposed research. Explain the relevance of the proposed research for multiple countries in Africa.* |  | | | | | | | | | |
| ***Research Objective*** *Provide a very short and concise outline of the objectives under this research topic.* |  | | | | | | | | | |
| ***Intended Outcomes and Impact*** *Describe the intended outcomes and impact of the proposed research, including the potential for cross-border policy impacts.* |  | | | | | | | | | |
| ***Research Questions*** *List the research questions targeted under the proposed research topic.* |  | | | | | | | | | |
| ***Research Approach*** *Summarize the research methodology and approach.* |  | | | | | | | | | |
| ***(ii) Research Activities*** | Describe the proposed research activities to be conducted under this thematic area by answering the questions below. | | | | | | | | | |
| ***Producing Relevant, Good Quality, and Collaborative Policy Research on Continental Priorities (up to 300 words)*** *Describe activities to be undertaken to produce high-quality, collaborative research that addresses critical gaps in the policy cycle, including design, implementation, evaluation, and feedback. Identify mechanisms to enhance research quality and relevance, including existing quality assurance processes and partnerships. Highlight a gender-inclusive approach in research design, analysis, and reporting.* |  | | | | | | | | | |
| ***Developing and Implementing Activities for Effective Policy Engagement and Influence Regionally and Nationally (up to 300 words)*** *Detail plans for enhancing effective policy engagement to influence policy formulation, implementation and adoption regionally and nationally and for strengthening dissemination of research (e.g., through publications, presentations, and policy interactions) to improve policy uptake by stakeholders. Address the importance of clear communication and impactful findings.* |  | | | | | | | | | |
| ***Collaboration Mechanisms and Role of Different Think Tanks (up to 300 words)*** *Describe the collaboration mechanisms and the role of different consortium members engaged in this research topic.* |  | | | | | | | | | |
| ***2d. THEMATIC AREA 4 (Name the Thematic Area Selected)*** |  | | | | | | | | | |
| ***(i) Research Topic (up to 600 words in total)*** | Present a detailed account of the proposed research topic and the intended outcome and impact by answering the questions below. Multidisciplinary and intradisciplinary approaches are encouraged and allowed through this program. | | | | | | | | | |
| ***Research Topic*** *Specify research topic.* |  | | | | | | | | | |
| ***Think Tanks Engaged*** *List all think tanks in the consortium engaged in this research topic.* |  | | | | | | | | | |
| ***Rationale for Selection and Cross-border Relevance*** *Describe the rationale for selecting the proposed research topic and the policy/economic challenge in Africa being addressed by the proposed research. Explain the relevance of the proposed research for multiple countries in Africa.* |  | | | | | | | | | |
| ***Research Objective*** *Provide a very short and concise outline of the objectives under this research topic.* |  | | | | | | | | | |
| ***Intended Outcomes and Impact*** *Describe the intended outcomes and impact of the proposed research, including the potential for cross-border policy impacts.* |  | | | | | | | | | |
| ***Research Questions*** *List the research questions targeted under the proposed research topic.* |  | | | | | | | | | |
| ***Research Approach*** *Summarize the research methodology and approach.* |  | | | | | | | | | |
| ***(ii) Research Activities*** | Describe the proposed research activities to be conducted under this thematic area by answering the questions below. | | | | | | | | | |
| ***Producing Relevant, Good Quality, and Collaborative Policy Research on Continental Priorities (up to 300 words)*** *Describe activities to be undertaken to produce high-quality, collaborative research that addresses critical gaps in the policy cycle, including design, implementation, evaluation, and feedback. Identify mechanisms to enhance research quality and relevance, including existing quality assurance processes and partnerships. Highlight a gender-inclusive approach in research design, analysis, and reporting.* |  | | | | | | | | | |
| ***Developing and Implementing Activities for Effective Policy Engagement and Influence Regionally and Nationally (up to 300 words)*** *Detail plans for enhancing effective policy engagement to influence policy formulation, implementation and adoption regionally and nationally and for strengthening dissemination of research (e.g., through publications, presentations, and policy interactions) to improve policy uptake by stakeholders. Address the importance of clear communication and impactful findings.* |  | | | | | | | | | |
| ***Collaboration Mechanisms and Role of Different Think Tanks (up to 300 words)*** *Describe the collaboration mechanisms and the role of different consortium members engaged in this research topic.* |  | | | | | | | | | |
| ***3. Stakeholder Engagement (up to 300 words)*** |  | | | | | | | | | |
| * *List key external stakeholders (governments, NGOs, private sector) relevant to your research topics. How will they be engaged to ensure policy uptake?* |  | | | | | | | | | |
| * *Beyond consortium members, which audiences will your research target? Detail channels (e.g., policy roundtables, media) for reaching them.* |  | | | | | | | | | |
| ***4. Risk Assessment (up to 300 words)*** |  | | | | | | | | | |
| * *Identify potential risks (e.g., political, logistical, data-related) that could hinder the consortium’s research or capacity-building activities. Describe mitigation strategies for each risk.* |  | | | | | | | | | |
| * *Outline backup plans for critical activities (e.g., alternative data sources, remote collaboration tools) in case of unforeseen disruptions.* |  | | | | | | | | | |
| ***5. Ethical Considerations (up to 300 words)*** |  | | | | | | | | | |
| * *How will your consortium ensure adherence to ethical standards (e.g., informed consent, data privacy) in data collection and analysis?* |  | | | | | | | | | |
| * *Beyond female representation, how will your research design address intersectional vulnerabilities (e.g., rural communities, youth)?* |  | | | | | | | | | |
| ***6. Environmental / Social Safeguards (up to 300 words)*** |  | | | | | | | | | |
| *·        Does your research involve environmental or social risks (e.g., displacement, resource use)?* |  | Yes |  | No |  |  |  | |  |
| *If yes, detail safeguards.* |  | | | | | | | | | |
| **IV.           INSTITUTIONAL CAPACITY BUILDING** | | | | | | | | | | |
| *Describe the proposed activities to be implemented under the grant to strengthen institutional capacity. Proposals should encompass activities across the two areas described below. Under each area, there must be a description of the activities at each think tank and the collaboration mechanisms within the consortium.* | | | | | | | | | | |
| ***1. Institutional capacity weaknesses (up to 400 words)*** *Describe the main institutional capacity weaknesses or gaps that are proposed to be addressed using the grant.* |  | | | | | | | | | |
| ***2. Building Institutional Capacity to Enhance Sustainability (up to 1200 words)*** *Outline strategies and activities for institutional capacity building to address capacity weaknesses identified above and support consortium members’ long-term sustainability. Identify approaches to strengthen financial sustainability, research capacity, and staff retention and build a pipeline of young researchers, emphasizing mechanisms for collaboration wherever possible.* |  | | | | | | | | | |
| * *Activities at Each Think Tank* |  | | | | | | | | | |
| * *Collaboration Mechanisms* |  | | | | | | | | | |
| ***3. Improving Representation of Female Policy Professionals (up to 1200 words)*** *Describe strategies to boost female representation in African think tanks and support the career advancement of female policy professionals.* |  | | | | | | | | | |
| * *Activities at Each Think Tank* |  | | | | | | | | | |
| * *Collaboration Mechanisms* |  | | | | | | | | | |
| **V.            PROJECT TIMELINE** | | | | | | | | | | |
| ***1. First year activities (up to 800 words)***  *Detail the activities to be undertaken during the first year of the grant (both research and institutional capacity-building activities).* |  | | | | | | | | | |
| ***2. Project Timeline (follow template)***  *Visualize the project's execution timeline through a Gantt chart (follow the* [*Work Plan and Budget Template*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/Budget%20and%20Timeline%20template.xlsx) *provided). Present tasks, durations, and milestones to provide a comprehensive overview of the progression of activities under the proposal.* |  | | | | | | | | | |
| **VI.           KEY PERSONNEL AND OPERATIONAL SYSTEMS** | | | | | | | | | | |
| ***1. Consortium Coordinator based at Lead Think Tank (up to 200 words)*** | *Attach CV following the* [*CV Template*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/CV%20Template.docx) *provided.* | | | | | | | | | |
| * *Name:* |  | | | | | | | | | |
| * *Title:* |  | | | | | | | | | |
| * *Email:* |  | | | | | | | | | |
| * *Briefly describe experience coordinating large, multi-stakeholder projects:* |  | | | | | | | | | |
| * *List current government advisory panels/task forces involvement (if applicable)* |  | | | | | | | | | |
| ***2. Deputy Consortium Coordinator (up to 200 words)*** | *Attach CV following the* [*CV Template*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/CV%20Template.docx) *provided.* | | | | | | | | | |
| * *Name:* |  | | | | | | | | | |
| * *Title:* |  | | | | | | | | | |
| * *Email:* |  | | | | | | | | | |
| * *Briefly describe experience coordinating large, multi-stakeholder projects:* |  | | | | | | | | | |
| * *List current government advisory panels/task forces involvement (if applicable)* |  | | | | | | | | | |
| ***3. Key Personnel*** | Populate the table below with the names, titles, and email addresses of key personnel supporting the implementation of the proposal within the consortium. *(Add additional columns for more member think tanks)* | | | | | | | | | |
|  | **Lead Think Tank** | | **Member Think Tank 1** | | **Member Think Tank 2** | | | **Member Think Tank 3** | | |
| *Coordinator* | Name: |  | Name: |  | Name: |  | Name: | |  |
| Title: |  | Title: |  | Title: |  | Title: | |  |
| Email: |  | Email: |  | Email: |  | Email: | |  |
| *Deputy Coordinator* | Name: |  | Name: |  | Name: |  | Name: | |  |
| Title: |  | Title: |  | Title: |  | Title: | |  |
| Email: |  | Email: |  | Email: |  | Email: | |  |
| *Financial Management focal point* | Name: |  | Name: |  | Name: |  | Name: | |  |
| Title: |  | Title: |  | Title: |  | Title: | |  |
| Email: |  | Email: |  | Email: |  | Email: | |  |
| *Procurement focal point* | Name: |  | Name: |  | Name: |  | Name: | |  |
| Title: |  | Title: |  | Title: |  | Title: | |  |
| Email: |  | Email: |  | Email: |  | Email: | |  |
| *M&E focal point* | Name: |  | Name: |  | Name: |  | Name: | |  |
| Title: |  | Title: |  | Title: |  | Title: | |  |
| Email: |  | Email: |  | Email: |  | Email: | |  |
| *Environmental and Social Risk Management focal point* | Name: |  | Name: |  | Name: |  | Name: | |  |
| Title: |  | Title: |  | Title: |  | Title: | |  |
| Email: |  | Email: |  | Email: |  | Email: | |  |
| *Research Team (include top 2 experts and attach CVs following the* [*CV Template*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/CV%20Template.docx) *provided)*  *Research Expert 1* | Name: |  | Name: |  | Name: |  | Name: | |  |
| Title: |  | Title: |  | Title: |  | Title: | |  |
| Email: |  | Email: |  | Email: |  | Email: | |  |
| Research topic: |  | Research topic: |  | Research topic: |  | Research topic: | |  |
| *Research Expert 2* | Name: |  | Name: |  | Name: |  | Name: | |  |
| Title: |  | Title: |  | Title: |  | Title: | |  |
| Email: |  | Email: |  | Email: |  | Email: | |  |
| Research topic: |  | Research topic: |  | Research topic: |  | Research topic: | |  |
| ***4.Technical Capacity to Implement Project (up to 500 words)***  *Describe the consortium’s technical capacity to effectively execute the proposed activities (research, policy engagement, institutional capacity building) by highlighting the staff and experts available to undertake the research activities under each thematic area and summarizing previous research and engagement experience under the relevant thematic areas.* |  | | | | | | | | | |
| In addition, attach previous relevant experience and expertise in conducting research and engagement using the [Past Research and Engagement Experience Template](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/Past%20Research%20Experience%20Template.docx). | | | | | | | | | | |
| ***5. Monitoring and Evaluation (M&E) Systems (up to 300 words)***  *Detail the consortium’s mechanisms and strategies for effectively monitoring and evaluating the progress and impact of the proposal’s activities, as well as documenting lessons learned from implementation.* |  | | | | | | | | | |
| ***6. Financial Management and Procurement Systems (up to 300 words)*** *Describe the consortium’s expertise and experience in budgeting, financial reporting, and compliance with funding regulations for grants. Demonstrate the presence of transparent and efficient procurement processes. Include any plans to strengthen capacity for financial management and procurement.* |  | | | | | | | | | |
| **VII.          BUDGET** | | | | | | | | | | |
| *1. Detailed Consortium Budget (follow template)* | Submit a detailed budget for the proposal using the provided [Work Plan and Budget Template](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/Budget%20and%20Timeline%20template.xlsx). Ensure that the grant amount requested for each year for each think tank does not exceed 30% of the respective think tank's annual operating budget. | | | | | | | | | |
| **VIII.         REQUIRED ATTACHMENTS** | | | | | | | | | | |
| *Please ensure that all the required documents described below are included with the application form.* | | | | | | | | | | |
| * *Legal registration, board of trustees’ formation, strategic plans, and audited financial reports (up to three years) for each consortium member.* |  | Yes |  | No |  |  |  | |  |
| * *Profile of each think tank in the consortium.* |  | Yes |  | No |  |  |  | |  |
| * [*Signed Commitment Letter*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/Commitment%20Letter%20Template.docx) *from all consortium members and the lead organization confirming adherence to the consortium plan and commitment to ensuring participation and task execution according to the plan.* |  | Yes |  | No |  |  |  | |  |
| * [*Project Work Plan and Budget*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/Budget%20and%20Timeline%20template.xlsx) |  | Yes |  | No |  |  |  | |  |
| * *CV of* [*Consortium Coordinator*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/CV%20Template.docx) |  | Yes |  | No |  |  |  | |  |
| * *CV of* [*Deputy Consortium Coordinator*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/CV%20Template.docx) |  | Yes |  | No |  |  |  | |  |
| * *CVs of* [*Research Team Members*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/CV%20Template.docx) *(top 2 experts from each think tank)* |  | Yes |  | No |  |  |  | |  |
| * [*Past Research and Engagement Experience*](https://d.docs.live.net/e7416fe49ec62bc2/Themba%20Chirwa/1-Dissertation/23-ATTPP/Communications/ATTP%20Website%20Documents/Docs%20for%20How%20to%20Apply%20Page/CV%20Template.docx) |  | Yes |  | No |  |  |  | |  |